

BUBBENHALL PARISH COUNCIL

Parish Clerk: Doug Evans
Telephone: 07767 443895
Email: bubbenhallpclerk@gmail.com

21 Oak Road
Tiddington
Stratford upon Avon
Warwickshire
CV37 7BU



Minutes of the Bubbenhall Parish Council Meeting held on Tuesday 04 December 2018 in the Village Hall, Bubbenhall.

Present:

Cllr Jan Lucas	Chair of the Parish Council
Cllr Sam Baker	Vice Chair of the Parish Council
Cllr Bob Powell	
Cllr Joanne Shattock	
Cllr Steve Haynes	
Cllr Win Nwachukwu	

In attendance:

PCSO Sharron Underwood	
Cllr Pam Redford	Warwick District Council
Mr Doug Evans	Parish Clerk

Two members of the public present.

1. APOLOGIES FOR ABSENCE

Cllr Wallace Redford (WCC).

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

None received.

3. MINUTES OF PREVIOUS MEETING ON 04 September 2018

These were confirmed and signed.

4. MATTERS ARISING AND UPDATES

i. Spout/oak tree

The Clerk reported that he had received a reply from Gavin Callard and the Chair shared with Councillors the contents of the email. Gavin would be producing a written report on the condition and date of the tree.

ii. Bins in A445 layby and village bin survey

Additional village bins had been approved by WCC and would be installed in the previously suggested locations.

iii. Fence along footpath between Home Close and Moat Close

The Clerk reported that he had received a quotation from Heritage and Sons of £650 + vat to replace the fencing with the same type as in place on the other side of the ditch. Councillors agreed that this work should proceed and this would be actioned by the Clerk.

The Clerk reported that he had contacted Mrs Carole Stockman, the owner of the property in the alley between Coopers Walk and Ryton Road, to inform her that the Parish Council had no objection to her removing the tree on the border of her property.

The Chair reported that Rainbows had been successful in securing a small hedge pack of 30 saplings from the Woodland Trust and he and the Cllr Baker would meet with the Rainbows leader in the New Year to decide on a location for planting.

5. MEMBERSHIP AND ELECTION PREPARATION

Although Oliver Wintle had tendered his apologies for the meeting, he had expressed his desire to be Co-opted as a Councillor and this was approved unanimously.

6. FREE TRAINING AVAILABLE THROUGH WALC (PARTICULARLY PLANNING)

The Clerk explained that he had clarified with WALC that the free training was only available for a specific case or project and not for general planning training.

It was agreed to alter the order of the agenda to suit those present and item 14i was taken at this point in the meeting.

7. PARISH MATTERS (AOB)

i. Neighbourhood Watch

The Chair reported that the Neighbourhood Watch Co-ordinator wished to stand down. PCSO Underwood explained that such schemes were now considered out-dated and 'residents' associations' were a more popular model. After discussion, it was felt that this would duplicate the work of the Parish Council so it would be better to have a specific Councillor to act as a link with the Police, and to disseminate relevant information. It was agreed that Oliver Wintle would be asked if he wished to undertake this role and an article would be published in the next village newsletter. It was suggested that village residents should be reminded to re-sign in order to receive email notifications.

It was agreed that the annual litter pick would take place on 06 April 2019.

8. FINANCE

i. Financial reports and payment schedule

The following payments detailed in the payment schedule were authorised, after being proposed by the Chair and seconded by Cllr Haynes.

Chris Goddard	£64.00
Heritage & Sons	£144.00
A D R Sproul	£60.00
Doug Evans	£353.75

ii. The Clerk reported that he had received very positive feedback from local Clerks about the Scribe package and had taken part in a live on-line demonstration of the software. It was therefore agreed to subscribe for an initial 6 month period.

iii. Precept review and discussion

Although there were no village projects in the pipeline, it was suggested that matched funding sources could be accessed if necessary. On the recommendation of Cllr Baker, it was agreed to allocate £1,000 in the 2019/20 budget for repairs and maintenance to the playground equipment. The Clerk reported that he had confirmed that the WDC grant would be removed from the 2019/20 budget and 2019 election expenses had been accrued in previous years. With these exceptions, other budget cost centres were predicted to remain reasonably constant so it was agreed to increase the Band D contribution by a modest 2.5%.

9. ADMINISTRATION

There was nothing to report on this item.

10. HIGHWAYS UPDATE

Cllr Powell reported that 2 Speed Watch sessions had taken place. In response to a question from a member of the public, Cllr Powell explained that letters were sent to speeding motorists if their speed was over 36mph but this information was only in the public domain if they were repeat offenders and were summonsed to Court. It was also reported that there continued to be many 'near misses' at the Watery Lane junction with Stoneleigh Road.

11. BUSINESS FROM MEMBERS OF THE PUBLIC

It was reported that there had been some incidences of rubbish left in the roads after waste collection day, even on non-windy days. It was suggested by a member of the public this could have come out of the bins prior to collection time. It was confirmed that photographic evidence would be needed to pursue this with the contractors but a suitable mention would be put in the newsletter.

A member of the public reported that he had been unable to find suitable information on how to report grit bins that needed refilling. The Clerk and Cllr Redford agreed to liaise and address this issue.

12. PLANNING

i. W/18/2149 – Land at Rock Farm, South of Coventry Airport, Baginton, CV3 4PB. Application for the provision of replacement sports ground.

The Chair gave Councillors a brief overview of the application and explained that it was a temporary siting of the rugby club. After discussion it was agreed that no comment would be made.

ii. Warwickshire Minerals Plan Publication Consultation 2018

The Chair reported that this topic had been discussed at a meeting with representatives of Baginton Parish Council and the CPRE. After discussion it was agreed that Bubbenhall Parish Council would object so it was agreed that the Chair and Cllr Shattock would compile the necessary documentation for the Clerk to submit the objection.

Cllr Redford explained that a new employee at WCC had been appointed to liaise with residents and keep them up to date with Gateway South and Kingshill developments and it was agreed that he would be included in the circulation of future meeting papers.

Cllr Shattock noted that application W/18/0522 had been called in and would be considered at a planning meeting on 12 December. The Officer's report had also been received. Cllr Shattock encouraged all Councillors to email objections to the relevant officer. It was agreed to book 4 places for the Chair and Councillors from other local parishes to speak at the meeting.

13. YOUTH SPACE AND RECREATION GROUND

i. Update

Cllr Baker explained that the RoSPA report from the playground inspection had not been received and the Clerk agreed to follow this up. Some further moles had been sighted on the fields again but another catcher would be sought as the previous one was not available.

ii. Running track and outside gym equipment

There was nothing to report on this item.

14. REPORTS FROM MEETINGS ATTENDED

This item had been covered earlier in the meeting.

15. PARISH MATTERS (AOB) continued

i. Dog fouling reduction measures

After discussion it was agreed that the Clerk would contact other local parishes in an attempt to find one willing to share the £250 cost of purchasing the glow in the dark 'We're Watching You' signs and guidance pack, before going ahead with the purchase.

ii. Village Christmas Lights

It was agreed that Tony Sproul would be asked for an invoice for the work in relation to the lights and the Clerk was authorised to pay this once received.

16. CORRESPONDENCE NOT DEALT WITH IN OTHER ITEMS

There was nothing to report on this item.

Date of next meeting – 15 January 2019